

◆ Quality/Systemic Knowledge Sharing ALERT ◆

Date:	Submitted By:	Approved By:
Select Alert Type:		
Notification:	Awareness of negative impact within the business site; typically when a process or supplier gap is identified.	
Acknowledge:	Audit findings, customer impact in process gap, reiteration of process, change notice of Kaman Procedure (Note: When making change to a procedure, reference the applicable QMS command media level procedure.	
Action:	Higher severity level where specific action(s) is required. Details shall be identified (i.e. RCCA activity, finding results, etc.) Note: Requestor is responsible to follow-up with open actions when this type is selected.	
Systemic Knowledge:	Awareness of positive impact within a business site or function.	
Alert Title:		
Contact Information (Name, e-mail address, phone):		
Check Appropriate Distribution:		
Alert is limited in scope to specific internal (only) departments identified here:		
Alert is for general Internal Kaman (only) departments and cross functions for applicability.		
Alert is for Internal Kaman and Supplier(s):		
Details:		
Originator - Route Quality Alert form to: KAS-Supplier Support Svs <KAS-Supplier.Support.Svs@kaman.com>		
Posting Expiration Date:		Extended Posting Expiration Date: